GENERAL AFFIDAVIT

Sworn statement of facts

1. AFFIANT

Full legal name of affiant | Date of birth (MM/DD/YYYY) | Place of birth (city, country)

Nationality / citizenship | ID or passport type and number | Occupation

Address (street, city, state, ZIP, country) | Phone | Email

2. PURPOSE

This affidavit will be presented to (institution / authority) | Country | Matter or reference number

3. STATEMENT OF FACTS

I, the affiant identified above, being first duly sworn, state the following facts based on my personal knowledge:

I declare that the facts stated above are true and correct to the best of my knowledge and belief, and that I am of legal age and competent to make this affidavit. I understand that making a false statement under oath is perjury.

Signature of affiant (sign only before the notary) | Printed name | Date

NOTARIAL CERTIFICATE — JURAT (SWORN STATEMENT)

STATE OF FLORIDA COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20____, by _____ (name of person making statement).

Signature of Notary Public – State of Florida | Print, Type, or Stamp Commissioned Name of Notary Public

☐ Personally Known OR ☐ Produced Identification

Type of Identification Produced: _____

(Notary Seal)

HOW TO USE THIS FORM

1 Fill it in.

Type into the shaded fields or print the form and use blue or black ink. Do not sign yet.

2 Sign in front of a Florida notary.

Sign only when the notary is watching — in person or by online notarization. Bring a current, government-issued photo ID.

3 The notary completes the certificate.

The notary fills in the certificate, signs and applies the seal. Keep the certificate in English — Florida apostilles are issued on English-language notarial certificates.

4 Get the apostille.

For Hague Convention countries, the Florida Department of State issues an apostille. For non-Hague countries, Florida issues an authentication before consular legalization.

5 Check translation rules.

Some countries also require a certified translation of the document and/or the apostille. Ask the receiving authority before you send it.

- State only facts you know personally, with specific dates, places and names. Use numbered paragraphs for several facts.
- If the receiving institution has its own affidavit form, use theirs.

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IMPORTANT

This free template is provided for general information only and is not legal advice. My Florida Apostille is not a law firm and cannot tell you which form to use or how to complete it. Requirements differ by country and institution — confirm them with the receiving authority, consulate or an attorney.

I AM NOT AN ATTORNEY LICENSED TO PRACTICE LAW IN THE STATE OF FLORIDA, AND I MAY NOT GIVE LEGAL ADVICE OR ACCEPT FEES FOR LEGAL ADVICE.